

## **Minute of Meeting – Executive Committee**

**Clackmannanshire Local Association**

**Educational Institute of Scotland**

**SSSS**

**13/12/18**

### **1. Constitution of Meeting**

Chair: Linsay Hunter

Minute: Wendy Cowan

Present: Gavin Hunter, Donal Hurley, Teresa Barker

Apologies: Karen Farrell, Gordon Joyce

### **2. Minute of previous meeting**

2:1 Minute approved:

- Proposed: Gavin Hunter
- Seconded: Donal Hurley

2:2 Matters arising from minute:

- No further progress on the Expressive Arts Teacher specification.
- GH has been in touch with HQ to clarify time commitment for ASN network. Approx. 3 meetings per year.

### **3. Secretary's Report**

3:1 Budget: Business cases will be viewed next week. GH has asked about Business cases re budget and has been repeatedly told both at LNCT and bi partite there are no cases!

3:2 Special Leave of Absence document discussed at LNCT. The understanding is HR will produce a revised version as this was discussed bit by bit. GH pointed out there is an erosion of terms and conditions. This will be discussed further once the next version is available.

3:3 Regional Improvement Collaborative Team – still waiting on Phase 2 plan of Education Report. In meantime Secondment posts are being advertised.

3:4 Bi partite – Health and Safety

- Asbestos in Primary schools. Hugely stringent protocols to clear asbestos.
- Bunsen burner safety mats were replaced to be safe.

3:5 IT policies – GH raised some general concerns. Essentially staff training is required.

3:6 ERD – GH met with Anne Hutchison to discuss ERD document. She has highlighted items which have been accepted e.g. rewording etc. GH has electronic copy and is happy with the final wording of the document. The Council are planning on employees using iTrent.

**4. Treasurers Report**

Not available as KF not present at meeting.

**5. Learning Rep Update**

5:1 DH outlined some of the matters being discussed at the SLF Management Board's first strategic planning meeting on 19/11/2018.

**6. Items Deferred**

NA

**7. AOCB**

7:1 Pay Campaign – Agreed Demo in Glasgow followed by the successful ballot was a major plus in the campaign. Meeting of Council in January will highlight next steps.

Date of next meeting Thursday 31<sup>st</sup> January